

BILL NO. 48 -2009
AN ORDINANCE

AN ORDINANCE AMENDING THE FULL-TIME EMPLOYEE POSITIONS FOR
THE CITY OF READING FOR THE FISCAL YEAR 2009.

THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:

SECTION 1. Full-Time positions for the City of Reading's fiscal year beginning January 1, 2009, and ending December 31, 2009, shall be as set forth in Exhibit A attached hereto and made a part hereof.

SECTION 2. Amending to add one (1) the CD Specialist to the Community Development Department .

SECTION 3. This Ordinance shall become effective 10 days from the passage of Council.

Enacted Aug 24, 2009




President of Council

Attest:




Linda Kelleher, City Clerk

Submitted to Mayor: 

Date: 8/25/09

Received by the Mayor's Office: 

Date: 8/24/09

Approved by Mayor: 

Date: 8/25/09

Vetoed by Mayor: _____

Date: _____

I, LINDA A. KELLEHER, City Clerk of the City of Reading, Pa., do hereby certify, that the foregoing is a true and correct copy of the original Ordinance passed by the Council of the City of Reading, on the 24th day of Aug, A. D. 20 09. Witness my hand and seal of the said City this 28th day of Aug, A. D. 20 09.



CITY CLERK

**City of Reading
Listing of Positions
For the 2009 Operating Budget**

<i>Division</i>	<i>Position Title</i>	<i>2009 # of Employees</i>
Mayor		
	Administrative Assistant To The Mayor	1
	Executive Assistant To The Mayor	1
	Mayor	1
		<hr/> 3
Managing Director		
	Managing Director	1
	Executive Secretary/ Admin Aide	1
		<hr/> 2
Call Center		
	Call Center Manager	1
	Customer Service Representatives	3
		<hr/> 4
Neighborhood Development		
	Neighborhood Development Manager	0
		<hr/> 0
Human Relations Commission		
	HRC Executive Director	1
	HRC Investigators	2
	Secretary	1
		<hr/> 4
City Auditor		
	City Auditor	1
	Auditing Coordinator	1
		<hr/> 2
City Council		
	Council President	1
	Council Member	6
	Assistant City Clerk	1
	Administrative Assistant	1
	City Clerk	1
		<hr/> 10
Treasurer		
	Clerk Typist II	3

	Chief Clerk	1
		<hr/> 4
Finance Director		
	Confidential Secretary	1
	Finance Director	1
	Grant Writer	1
	Floater - Finance	1
		<hr/> 4
Purchasing		
	Purchasing Coordinator	1
		<hr/> 1
Accounting		
	Accounting & Treasury Manager	1
	Accountant	1
	Pension Administrator	1
	Revenue Accountant	1
	Accounting Clerk	1
		<hr/> 5
Tax Administration		
	Budget/Tax Manager	1
	Tax Supervisor	1
	Tax Examiner	1
	EIT Analyst	1
	Tax Specialist	1
	Accounts Coordinator	1
	Secretary	1
	Delinquent Tax Collector	1
	Tax Clerk I	2
	Tax Clerk II	3
	Clerk Typist II	1
		<hr/> 14
Information Technology		
	GIS Analyst - Sewer	0
	GIS Coordinator	1
	Application Specialist	1
	Network Analyst	1
	Developer	1
	Web Developer	1
	System Support Analyst	1
	IT Manager	1
	Lead Developer	1
		<hr/>

		8
HR-Personnel/Pension		
	Payroll Clerk	1
	HR Floater	1
	Light Duty Position	1
	Diversity and Information Officer	1
	Human Resources Director	1
	Human Resources Supervisor	1
	Human Resources Coordinator	0
	Human Resources Coordinator - Pension	0
	Human Resources Coordinator - Benefits	1
		<hr/> 7
Mailroom		
	Mailroom Clerk	1
		<hr/> 1
Solicitor		
	Solicitor	1
	Confidential Secretary	1
	Executive Secretary/ Admin	
	Aide/Paralegal	1
	Legal Specialist	2
		<hr/> 5
Public Works		
	Confidential Secretary	1
	Public Works Director	1
		<hr/> 2
Garage		
	Maintenance Mechanic	7
	Maintenance Worker I/Parts Person	1
	Secretary	1
	Small Engine Repairperson	1
	Foreman	1
		<hr/> 11
Engineering		
	Traffic Planner	1
	Engineering Aide IV	1
	Engineering Aide III	1
	Secretary	1
		<hr/> 4
Traffic Engineering		
	Equipment Operator II	1

	Traffic Engineering Technician	1
	Maintenance Worker I/Signmaker	1
	Equipment Operator I	1
		<hr/> 4
Highways		
	Equipment Operator II	14
	Secretary	0
	Foreman	1
	Operations Division Manager	0
		<hr/> 15
Parks		
	Custodian II	1
	Equipment Operator II	2
	Equipment Operator III	3
	Foreman	2
	Maintenance Worker I	2
	Maintenance Worker II	2
	Maintenance Worker III	3
	Operations Division Manager	1
	Secretary	1
		<hr/> 17
Recreation		
	Superintendent of Recreation	1
	Custodian III	0
	Secretary	0
	Recreation Supervisor	2
		<hr/> 3
Public Property		
	Foreman	2
	Tradesman	5
		<hr/> 7
Police - Criminal Investigations		
	Captain 3-3	1
	Criminal Investigator	26
	Lieutenant	1
	Police Officer	4
	Police Officer/FTO	0
	Court Liason	0
	Sergeant	7
		<hr/> 39
Police - Special Services		

	Lead Clerk/Trainer	1
	Police Officer	1
	Police Officer/FTO	1
	Telecommunicator Supervisor	1
	Telecommunicator I	1
	Telecommunicator II	13
	Records Clerk	5
	Records Operations Supervisor	1
	TAC Officer	1
	Lieutenant	2
	Secretary - Police Academy	1
	Sergeant	3
	CCTV System Monitor	1
	Shift Supervisor	1
		<hr/>
		33
Police - Patrol		
	Captain	2
	Clerk Typist I	1
	Lieutenant	4
	Police Officer	127
	Police Officer/FTO	6
	Sergeant	18
		<hr/>
		158
Police - Patrol PMI		
	PMI Administrator	1
	Chief Clerk	1
	PMI Supervisor	3
	Health and Safety Clerks	3
	Health and Safety Inspectors	0
	Health Inspector II	0
	Property Maintenance Inspector	15
		<hr/>
		23
Police - Administration		
	Chief of Police	1
	Deputy Chief of Police	1
	Confidential Secretary	1
	Lieutenant	1
	Sergeant	1
	Inspector	1
		<hr/>
		6
Fire Administration		

	Clerk Typist II	1
	Administrative Officer	1
	Fire Chief	1
	First Deputy Chief	4
		<hr/> 7
Fire Bargaining Unit		
	LT Fire Prevention Officer	2
	Fire Marshal	1
	Lt Fire Training Officer	1
		<hr/> 4
Fire Suppression		
	Second Deputy Chief	4
	Firefighter IV	87
	Firefighter III	10
	Firefighter II	0
	Firefighter I	11
	LT Fire Suppression Officer	4
		<hr/> 116
Fire EMS		
	Deputy Chief/EMS Mgr	1
	EMS Lieutenant	4
	Paramedic	20
	Transport Coordinator	1
	Wheelchair Van Driver	3
		<hr/> 29
CD Planning		
	Planner I	0
	Planner III	1
		<hr/> 1
CD - Zoning		
	Zoning Technician	1
	Zoning Officer	1
	Zoning Inspector	1
		<hr/> 3
CD - Trades		
	Secretary	1
	Plumbing Inspector	1
	Building Inspector	1
	Electrical Inspector	1
	HVAC Inspector	1
		<hr/> 5

CD - Administration

CD Specialist II	1
Property Improvement Division Manager	1
Codes Administrator	0
Zoning Administrator	1
Zoning Deputy Administrator	0
Building Official	1
	<hr/>
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CD - HUD

CD Specialist	2
CD Specialist II	0
CD Specialist III	1
CD/Hist Preserv Specialist	1
Community Development Director	1
Confidential Secretary	1
Fiscal Officer	1
Rehab Specialist	1
	<hr/>
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Library Administration

Director of Libraries	1
Assistant Director of Libraries	2
	<hr/>
	3

Library - Circulation

Librarian I	1
Librarian II	1
Librarian III	1
Library Technician II	3
Library Technician III	4
	<hr/>
	10

Library - Reference

Bookmobile Operator	1
Head Custodian	1
Librarian II	4
Librarian III	1
Librarian Tech II	1
Maintenance Worker II	1
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	9

Library - Children Services

Librarian II	0
Library Technician II	0
Library Technician III	1
	<hr/>

	1
Water Administration	
Foreman	1
Customer Service Rep.	2
GIS/CAD Technician	1
Engineering Aide III	1
Distribution Engineer	1
	<hr/> 6
Water Collection	
Equipment Operator I	1
Equipment Operator II	1
Equipment Operator III	1
Foreman	1
Maintenace Worker II	6
Superintendent	1
	<hr/> 11
Water Purification	
Centrifuge Oper. I.	1
Chemist	0
Lab Technician	1
Chief Operator	1
Clerk Typist II	1
Foreman	1
Lab Supervisor/Bact.	1
Maintenance Worker II	5
Tradesman	1
Water Plant Oper. I	0
Water Plant Oper. II	4
	<hr/> 16
Water Distribution	
Equipment Operator II	3
Field Investigator	3
Foreman	3
Foreman - Meter	1
Foreman - Mechanic	0
Foreman - Crew	1
Foreman - Main Crew	2
Foreman - Service Crew	2
Maintenance Mechanic II	1
Maintenance Worker II	9
Maintenance Worker III	5

	Superintendent	1
		<hr/> 31
Self - Insurance		
	Risk and Safety Coordinator	1
	OCIP Coordinator	1
		<hr/> 2
Sanitary Sewers		
	System Superintendent	1
	Foreman	2
	Equip Op II	15
	Maint Worker III	1
	Engineer Aide IV	0
	Engineer Aide III	1
		<hr/> 20
WWTP		
	Maint Supv	1
	Belt Press Op I	3
	Cert Oper/Shift Sup	6
	Chemist	0
	Operations Supv	1
	Elec/Elect Field Eng	1
	Elec/Inst Tech	1
	Utilities Div Manager/Environ	1
	Utility Engineer	1
	Utility Clerk Typist	1
	Env Prog Coord	1
	Equip Op II	1
	Lab Supv	1
	Lab Tech	5
	Maint Worker II (Mech)	3
	Maint Worker III	4
	Pump Tender (Fritz Is)	4
	Secretary	1
	Serv Utility Person	7
	Sew Plant Op I (6th St.)	4
	Sew Plant Op I (Fritz Is)	2
	Sew Plant Op II (Fritz Is)	2
	Superintendent	1
	Tradesman (Elec)	2
		<hr/> 54
Recycling		

Chief Clerk	0
Solid Waste Supervisor	1
Clerk Typist II	1
Solid Waste	
Coordinator/Environmental	1
	<hr/>
	3

Number of Full Time Employees

737